



**Linn Benton Lincoln Education Service District
2018-2019 Annual Report**

**Presented to:
Oregon Department of Education
October 1, 2019**

Senate Bill 250 states under Section 25. (1.) No later than October 1, of each year, the board of directors of an education service district shall produce an annual report related to the performance and the finances of the education service district for the previous school year. (2.) The board of directors of the education service district must (a) submit the report produced as requiredto (A) the component school districts of the ESD; and (B) ODE; (b) Make the report available...to the public at the administrative offices of the ESD and on the website for the ESD. (3) The annual report that is produced as required by this section must include:

NAME OF ESD: Linn Benton Lincoln

SECTION A – SIZE OF ESD

COUNTY	DISTRICT	ADMw
Benton	Alsea 7J	388.13
Benton	Corvallis 509J	7925.84
Benton	Monroe1J	526.88
Benton	Philomath 17J	1925.27
Lincoln	Lincoln County	7095.84
Linn	Central Linn 552	854.75
Linn	Greater Albany 8J	11096.78
Linn	Harrisburg 7J	1025.67
Linn	Lebanon Community 9	4975.87
Linn	Santiam Canyon 129J	5265.36
Linn	Scio 95	1220.64
Linn	Sweet Home 55	2737.52
	TOTAL ADMw:	45,038.55

SECTION B—SERVICES CHART

- I. List of services provided in the Local Service Plan ONLY. If the ESD provides services other than those listed in the Local Service Plan, those services SHOULD NOT be included in the chart.
- II. Indicate which state Local Service Plan goal* (numbered 1 through 5 below), addressed next to each service.
- III. Use an X to indicate whether the service is offered to districts at no cost (using ESD dollars), OR if the service is offered on a contractual basis with districts.
- IV. Brief description of service
- V. Number of staff hours as an aggregate number only for each of the main four categories in the Local Service Plan: Special Education, Technology, Instruction and School Improvement, and Administration. You DO NOT need to break out staff hours by individual services within the main four categories.

***State Local Service Plan Goals**

- 1) Assist component school districts in meeting the requirements of state and federal law;
- 2) Improve student learning;
- 3) Enhance the quality of instruction provided to students;
- 4) Enable component school districts and the students who attend schools in those districts to have equitable access to resources; and
- 5) Maximize operational and fiscal efficiencies for component school districts.

PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS SERVICES CHART

Service	State Goal Addressed (Numbers 1 – 5 above)	ESD Offers at No Cost	Contracted	Brief Description of Service	STAFF HOURS <i>You are only required to include the <u>total number of hours</u> at end of each of the main four categories.</i>
Special Education Evaluation Services	1,2,3,4,5	X		Provide special education evaluation and consultation for K-12 students. Evaluations are provided both in-district and at the LBL facility. Includes tiered instruction consultation.	
Occupational Therapy	1,2,3,4,5	X		Provide Occupational Therapy services to students that do not meet criteria for severe orthopedic impairment.	
Physical Therapy	1,2,3,4,5	X		Provide Physical Therapy services to students that do not meet criteria for severe orthopedic impairment.	
Augmentative Communication	1,2,3,4,5	X		Provide Augmentative Communication services to students with severe communication needs.	
Speech/Language Services	1,2,3,4	X	X	Provide direct and consultative speech/language services to eligible students.	
School Psychologist Services	1,2,3,4	X	X	Provide consultative school psychologist services.	
Spanish Interpreter and Translation Services	1,2,3,4	X		Provide Spanish interpreter and translation services for students/families in special education evaluation process.	
Audiology Evaluation Services	1,2,3,4,5	X		Provide audiology services for K-12 students.	
Early Intervention/Early Childhood Special Education Evaluations	1,2,3,4,5	X		Provide comprehensive special education evaluations for children birth to 5 years old.	
Services to Students with Severe Disabilities	1,2,3,4	X		Provide funds and consultation for students with severe disabilities.	
Transition Network Facilitator – ODE grant funded	1,2,3,4	X		Provide training and interagency facilitation for special education transition process.	
Cascade Regional Program – Oregon Department of Education Contract	1,2,3,4	X		Provide support for students with vision impairment, hearing impairment, severe orthopedic impairment, autism spectrum disorder and traumatic brain injury. Services include consultation, assessment, instruction and adaptive materials.	
Early Intervention/Early Childhood Special Education (EI/ECSE) – Oregon Department of Education Contract	1,2,3,4	X		Provide early intervention and early childhood special education services for eligible children from birth to five years in Benton, Linn and Lincoln counties. A continuum of services, both consultative and direct, are provided for eligible children and their families. Support includes assisting in kindergarten transition efforts.	
IDEA Consortium Facilitation – IDEA grant funded	1,2,3,4,5		X	Facilitate IDEA Consortium services for 6 districts in the region.	
Programs For Children With Special Needs - TOTAL STAFF HOURS					210,427

TECHNOLOGY SERVICES CHART

Service	State Goal Addressed (Numbers 1 – 5 above)	ESD Offers at No Cost	Contracted	Brief Description of Service	STAFF HOURS <i>You are only required to include the <u>total number of hours</u> at end of each of the main four categories.</i>
Business Information System (BIS) – Infinite Visions	1, 4,5	X	X	Delivery and Support of Infinite Visions business information system software (including help desk). Service is provided to component and non-component districts.	
InTouch Receipting Software	1,4,5	X	X	Delivery and Support of InTouch Receipting software for tracking student body funds (including help desk). Service is provided to component and non-component districts.	
Student Information Systems (SIS) Suite	1,2,3,4,5	X	X	Provide a comprehensive suite of student information records management software applications specifically tailored for Oregon schools. Products include: General Student Records, Gradebook, Attendance, Scheduler, On-Line Registration, and Data Warehouse and Analytics. Includes help-desk support. Service is provided to component and non-component districts.	
Special Education Records Management	1,2,3,4,5	X	X	Provide software license, Help Desk support, training and state reporting for Special Education records.	
Special Education Records Management – Additional Options	1,2,3,4,5		X	Options to include Section 504 Records and Response to Intervention record keeping and IEP Spanish Translation. Service is provided to component and non-component districts.	
Web Design and Maintenance	4,5		X	Provide specialized web development services and maintenance. Service is provided to component and non-component districts.	
Wide Area Network (WAN)	1,3,4,5	X		Provide ongoing support of services, equipment, security and monitoring for the regional network that connects districts, LBL and the internet. This service enables safe and efficient access to data-delivery systems beyond the district network.	
District Network Second-Level Support	1,3,4,5	X	X	Provide ongoing escalation support for district staff when solving network-based technical problems and planning future network-based technology projects.	
District Technology Support	1,3,4,5		X	Provide technical support and/or recommended licenses to support district technology programs/projects. These include but are not limited to Microsoft Exchange email service, email (Gmail and Office 365 setup), email archiving, iBoss CIPA filtering, Internet Service Provider- bandwidth provisioning, LAN and wireless support, off-site data storage, VMware, Active Directory and virtual server hosting	
Computer Support Technicians	1,3,4,5		X	Employee and support LBL staff to meet network/computer needs of individual districts.	
Technology – TOTAL STAFF HOURS					67,957

SCHOOL IMPROVEMENT SERVICES CHART

Service	State Goal Addressed (Numbers 1 – 5 above)	ESD Offers at No Cost	Contracted	Brief Description of Service	STAFF HOURS <i>You are only required to include the <u>total number of hours</u> at end of each of the main four categories.</i>
School Improvement and Student Achievement Support	1,2,3,4	X		Facilitate regular meetings of district curriculum leaders. Facilitate region-wide professional development. Support the use of technology in linking standards to student outcomes and providing tools to report student progress and achievement.	
Student and Family Services Support	1,2,3,4,5	X		Provide administrative oversight to program services focusing on behavior, attendance and social service access. Includes facilitating interagency collaboration, crisis response training, student threat assessment team training, grant writing and other activities that support social, emotional and mental health needs of students.	
Home School Support	1,5	X		LBL registers and provides support for home school students residing in the LBL region.	
Attendance Services	1,2,3,4		X	Assist schools, students and parents by supporting regular school attendance. Provide intervention with students that have excessive absences or who are not enrolled in an education program. Consult with districts and schools regarding policies and practices that may improve student attendance.	
Behavior Consultant Services	1,2,3,4		X	Provide direct and consultative behavior support services related to the needs of students who are experiencing social, emotional and behavioral challenges that interfere with school success.	
Youth Transition Program – Funded by district funds and ODE and Vocational Regional grant funds	1,2,3,4		X	Provide individualized transition activities and support for at risk youth.	
Talented and Gifted Testing Support	1,2,3,4		X	Distribute and score assessments to assist districts in determining TAG eligibility.	
Family Support Liaison Services – Funded by Resolution funds, Juvenile Crime Prevention funds, Youth and Community Grant Funds, InterCommunity Health Network-Coordinated Care Organization grant funds and LBL Administrative Medicaid Funds	1,2,3,4		X	Provide support, home visiting and linkage to school, health and community resources to students who are experiencing a variety of challenges to their success in school or for school readiness.	

SCHOOL IMPROVEMENT SERVICES CHART Continued

Service	State Goal Addressed (Numbers 1 – 5 above)	ESD Offers at No Cost	Contracted	Brief Description of Service	STAFF HOURS <i>You are only required to include the <u>total number of hours</u> at end of each of the main four categories.</i>
Media Services	1,2,3,4		X	Media Services Specialist provides library/media resources and consultation.	
Extended Learning Paraprofessional	1,2,3,4		X	Provide supervision and support to students taking online courses.	
Career and College Readiness Network	2,3,4		X	Provide coordinated professional development for counselors and career professionals throughout the region.	
Positive Behavior and Instructional Support (PBIS)	1,2,3,4		X	Work with district and building level teams to support implementation of PBIS.	
Long Term Care and Treatment Education Services – ODE Contract	1,2,3,4		X	Provide educational programs, serving a rotational population of students in residence and day treatment at Children’s Farm Home and Wake Robin School. Clients are referred from counties throughout the state for assessment, stabilization and treatment of mental health disorders	
School Improvement – TOTAL STAFF HOURS					72,489

ADMINISTRATIVE SERVICES CHART

<i>Service</i>	State Goal Addressed (Numbers 1 – 5 above)	ESD Offers at No Cost	Contracted	Brief Description of Service	<i>These are “per service” & “per stop” charges</i>
Business Administration Services	1,2,3,4,5	X	X	Provide a variety of business services to districts. Services include: assist districts in preparing and maintaining budgets, meeting audit and Oregon Department of Education (ODE) reporting requirements, maintaining general ledger, processing payroll, completing accounts payable tasks, reconciling employee benefits, preparing tax payments, processing PERS payments. Service is provided to component and non-component districts.	
Courier Service	5	X		Delivery of goods and equipment to component districts via a twice-weekly schedule.	
Oregon Health Authority (OHA) Medicaid Administrative Claiming (MAC)	1,2,3,4,5		X	Provide training and consultation to district coordinators in implementing the Medicaid Administrative Claiming process. Monitor district survey results and submit MAC survey results and claims to OHA. Generated funds are transited to districts.	
Office of the Superintendent	1,2,3,4,5	X		Provide LBL and regional leadership; support districts in meeting educational needs. Provide conference space and training labs.	
Human Resources Program	1,2,3,4,5	X		Deliver effective strategies in supporting LBL employees including recruitment, personnel management, benefit management and contract management.	
Facility Management	4,5	X		Maintain the LBL Facility and Conference Center for use by employees and other educators throughout the region.	
Business Services	1,2,3,4,5	X	X	Delivery and support of Infinite Visions business information system software (including help desk) and all business functions to LBL.	
Additional Service Supports	1,2,3,4,5	X		Resolution transit funds are available to districts for services that LBL does not provide. Examples include: Perkins Coordinator Support, AVID training, Discovery Education license purchases, school nurses, etc.	
Administrative Services – TOTAL STAFF HOURS					53,216
TOTAL ALL STAFF HOURS					404,089

SECTION C—WORKFORCE AND SALARY INFORMATION

Data is for July 1, 2018 - June 30, 2019

- i. Include the direct URL link to YOUR ESD's staffing data from the ODE Data Transparency Website. You will find your link from this page: <https://data.oregon.gov/Revenue-Expense/ESD-Contracts-Workforce-Expenditures-Composite-Dat/m94i-8phv>

SECTION D—DISTANCE LEARNING

- i. Did the ESD utilize distance learning? **YES** NO
- ii. If yes, include a descriptive paragraph:

LBL supports distance learning in the region in the following ways:

- Manage contracts, implementation, help desk support and training organization for the use of third party distance learning applications including Odysseyware, Learn360 and Math180.
- Offer on demand distance learning training and support on requested topics.
- Assist districts in finding online learning resources, courses, providers, and media streaming resources such as Discovery Education.
- Provide resolution funding to districts for online school programs.
- Provide network file servers and Internet connectivity so districts and schools may store distance learning media and access distance learning resources via the Internet.
- Provide and increase capacity and access to professional development through distance meeting technology.

SECTION E—REVENUE AND EXPENDITURES

Expenditure data is for fiscal year 2017-18; 2018-19 data will be available November 2019

Revenue data is for Fiscal Year 2017-18; 2018-19 Data will be available November 2019

- **EXPENDITURES:** Include the direct URL link to YOUR ESD's expenditure data from the Oregon Transparency Website. <https://data.oregon.gov/Revenue-Expense/ESD-Contracts-Workforce-Expenditures-Composite-Dat/m94i-8phv>
- **REVENUE:** A combined spreadsheet of ESD revenue by fund and source for ALL Oregon ESD's is available from the Oregon Transparency Website at [http://www.oregon.gov/transparency/Pages/ESDTransparency.aspx#ESD Revenues %28Money Coming In%29](http://www.oregon.gov/transparency/Pages/ESDTransparency.aspx#ESD%20Revenues%20Money%20Coming%20In)