

Student Absences and Excuses**

(Required if the ESD operates a school)

It is the student's responsibility to maintain regular attendance in all assigned ESD classes. A student's absence from school or class will be excused under the following circumstances:

1. Illness, including mental and behavioral health of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Student is a dependent of a member of the U.S. Armed Forces¹ who is on active duty or who is called to active duty. The student may be excused for up to seven days during the school year;
5. Field trips and district-approved activities;
6. Medical (dental) appointments. Confirmation of appointments may be required;
7. Other reasons deemed appropriate by the administrator when satisfactory arrangements have been made in advance of the absence.

Each school shall notify a parent or guardian by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent or guardian. If the parent or guardian cannot be notified by the above methods, a message shall be left, if possible.

A student who is excused must still fulfill other classroom requirements, including alternative learning assignments as may be assigned.

END OF POLICY

Legal Reference(s):

ORS 109.056
ORS 334.125(7)
ORS 339.030
ORS 339.055

ORS 339.065
ORS 339.071
ORS 339.250
ORS 339.420

OAR 581-021-0046
OAR 581-021-0050
OAR 581-023-0006(11)

¹ U.S. Armed Forces includes the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; reserve components of the Army, Navy, Air Force, Marines Corps and Coast Guard of the United States; and the National Guard of the United States and the Oregon National Guard.