



Home School Program • Linn Benton Lincoln Education Service District  
905 4th Avenue SE • Albany, Oregon 97321-3199 • Phone: 541-812-2711 • Fax: 541-812-2617 • [www.lblesd.k12.or.us/homeschool](http://www.lblesd.k12.or.us/homeschool)

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## HOME SCHOOL RECORDS REQUEST FORM

Date \_\_\_\_\_

I/We \_\_\_\_\_ request copies of the following record(s) for

(Student name) \_\_\_\_\_, (Date of birth) \_\_\_\_\_

- Specific Record \_\_\_\_\_ dated \_\_\_\_\_
- All test result reports
- All notification forms/letters
- All status letters
- All records
- Other \_\_\_\_\_

I/We are the parent(s) of \_\_\_\_\_, and have the right to inspect to inspect his/her educational records under OAR 581-021-0270 and Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011).

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Signature

Date

I \_\_\_\_\_ am an eligible student and have the right to inspect my own educational records under OAR 581-021-0270 and Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011).

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Signature

Date

Legal Definition per OAR 581-021-0220:

“Parent” means a parent of a student and includes a natural parent, a guardian, an individual authorized in writing to act as a parent in the absence of a parent or guardian, or a surrogate parent appointed to represent a student with disabilities.

“Eligible student” means a student who has reached 18 years of age or is attending an institution of postsecondary education and is not enrolled in a secondary school.

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_