



WILLAMINA SCHOOL DISTRICT 30J

1100 NE Oaken Hill Drive, PO Box 1000, Willamina, OR 97396

Main: 503-876-4525 Fax: 503-876-3610 www.willamina.k12.or.us

Richard Booker

Technology Director

Network Equipment Solutions

SUBMIT PROPOSAL TO:

Willamina School District

ATTN: [Richard Booker](#)

1100 N.E. Oaken Hills Drive

Willamina OR 97132

(503) 687-1443

richard.booker@willamina.k12.or.us

Bidder (Company)	Address	City	State	Zip Code
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Signature of member authorized to sign for firm (Title).
(I certify that I have proposed according to the specifications and conditions of this proposal).

Doing business under the name of:

Telephone Number with area code

Facsimile Number with area code

Proposal must be submitted via email with subject line:

Proposal - Network Equipment Solutions

Include Vendor Contact name and address.

SUPPORTING DOCUMENTATION

Network Equipment

TABLE OF CONTENTS

Part I	GENERAL INFORMATION
Part II	REQUIRED INFORMATION
Part III	CRITERIA FOR SELECTION
Part IV	TIMELINE AND IMPLEMENTATION GUIDELINE

PART I

GENERAL INFORMATION

I-1. Purpose. This request for proposals provides interested parties with sufficient information to enable them to prepare and submit proposals for consideration by Willamina School District to satisfy the need for network equipment.

I-2. Issuing Office. This supporting documentation is issued by Willamina School District, ATTN: Richard Booker, Technology Director, 1100 N.E. Oaken Hills Dr. Willamina, OR 97396, 503-687-1443, richard.booker@willamina.k12.or.us. Email is the preferred method of communication.

I-3. Scope. This supporting documentation contains instructions governing the proposals to be submitted and the materials to be included therein; a description of the service to be provided; requirements which must be met to be eligible for consideration.

PART II REQUIRED INFORMATION

II-1 SCOPE AND DESCRIPTION

Willamina School District seeks to upgrade its access layer network switches to the Juniper EX2300 Ethernet Switches, or its equivalent. A detailed list is below. This is an equipment and installation bid.

Proposals should include equipment, necessary software, taxes and fees, shipping fees, and installation cost, and must be priced out on their own line item within the bid. If a spreadsheet is accompanied by this RFP it is required to quote all services and equipment within the spreadsheet. Failing to do so will automatically disqualify vendors. All equipment and hardware supplied must be new and must have make and model numbers within the quote. Should license cost be necessary, please include this at a 5-year term. Documented testing results will be required to be provided to the district following installation and commissioning.

II-2 SUMMARY OF EQUIPMENT AND HARDWARE

Item	Quantity
EX2300-48P	30
Juniper SFP GBIC EX-SFP-1GE-LX	2
Juniper Networks compatible GBIC for EX-SFP-1GE-LX	60

* Vendors may propose different equipment but all equipment must meet specifications in Section II-2 and have equal or better feature sets than models listed above.

II-3 EQUIPMENT DETAIL - ANY SPECIFICS NECESSARY

- All installations should be completed in accordance with local, state, federal and industry standards. The installations should also meet manufacturer's specifications and be eligible for manufacturer's warranty to be filled out and

submitted by the selected vendor for the district. If a different model equipment is submitted it must be IEEE802.3at (POE+) compliant.

PART III

CRITERIA FOR SELECTION

The proposals will be reviewed by the Willamina School District's Technology Team.

The following elements will be the primary consideration in evaluating proposals and in the selection of a Vendor

- Price of eligible goods/services (40%)
- Compatibility with current infrastructure (30%)
- Experience (as evidenced by references, vendor partnerships) (15%)
- Expertise (comprehensive bid, E-rate familiarity, personnel qualifications) (10%)
- Ability to provide training, set-up, and maintenance (5%)

Proposals are to be submitted to Willamina School District prior to the E-Rate 470 allowable contract date, 28 days after form 470 submission (see Narrative of Form 470 for specified deadline details). In the event that too few bids are received after the 28 day waiting window, applicant may extend the bid deadline with appropriate notice to vendor(s). We reserve the right to reject late filed bids.

PART IV

TIMELINE AND IMPLEMENTATION GUIDELINE

The implementation time for this project should be such that all equipment should arrive by July 1st, 2023. Installation should be completed by August 1st, 2023.