

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING MINUTES
May 9, 2012

**A. CALL TO ORDER
REGULAR SESSION**

Chair Mylrea Estell called the May 9, 2012 Regular Board meeting of the Linn Benton Lincoln Education Service District to order at 5:00 p.m. The Board led the Pledge of Allegiance. Chair Estell asked if there were requests, petitions or delegations. There were none.

Present:

Board Members: Frank Bricker, Jan Doerfler, Mylrea Estell, Jean Wooten, David Dunsdon, Terry Deacon and David Dowrie; Susan Waddell, Superintendent; Mary McKay, Deputy Superintendent; Angie Peterman, Chief Financial Officer; Debbie Herndon, Executive Assistant

Absent:

None

Guests:

There were no guests present.

B. EXECUTIVE SESSION

At 5:02 p.m. the Board entered into Executive Session per ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations

Chair Estell closed the Executive Session at 5:15 p.m. and the Board reconvened into Regular Session.

**C. CLERK'S ITEMS OF
BUSINESS**

1. Consent Agenda

Chair Estell asked if Board Members would like any item to be removed from the Consent Agenda. Chair Estell asked for Policy DBEA to be removed from the Consent Agenda.

David Dowrie moved to approve the Consent Agenda with Policy DBEA removed, and Terry Deacon seconded the motion. The motion passed unanimously.

* Approval of Regular Board Meeting Minutes from April 11, 2012

* Approval of April Personnel Report

* Approval of Second Reading of Revised Policy GDBDA/GDBDA, Family Medical Leave

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After a brief discussion regarding further changes to Policy DBEA, David Dowrie moved and Jan Doerfler seconded the motion to approve Policy DBEA, Budget Committee, as amended. The motion passed unanimously.

D. REPORTS

1. First Reading Policy EBB, Integrated Pest Management
The first reading of Policy EBB, Integrated Pest Management, was held.
2. First Reading Policy JOA, Directory Information
The first reading of Policy JOA, Directory Information was held. Deputy Supt. McKay will check to see if social security numbers are released to Selective Service.
3. First Reading Policy KBA, Public Records
The first reading of Policy KBA, Public Records was held. Minor changes will be made for the second reading.
4. Business Office Matters
 - a. Financial Statements
CFO Peterman presented the April financial statements.
5. Superintendent's Report
 - a. Strategic Plan Tasks and Activities
Supt. Waddell reviewed the Strategic Plan tasks and activities for May.
 - b. VCSA
A copy of the May 3 & 4, 2012 VCSA Retreat agenda was included in the Board packet. Supt. Waddell reported all superintendents were present for the retreat and meaningful discussions were held.
 - c. Leadership Council
The May 2, 2012 Leadership Council agenda was included in the Board packet.

E. BOARD

1. Agency Annual Performance Review Workgroup Report
David Dunsdon reported survey results were discussed at the last workgroup meeting. The Board will receive these results on or about May 17, 2012. Ratings were very high. The survey was distributed to fewer participants resulting in fewer responses compared to last year.

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2. April 2012 Claims Paid

Frank Bricker moved and David Dowrie seconded the motion to approve the April 2012 claims paid as presented. The motion passed unanimously.

3. Authorize Administration
to Implement RIF If
Necessary

David Dowrie moved and Jan Doerfler seconded the motion to authorize Administration to implement a Reduction in Force if necessary. The motion passed unanimously.

F. ADJOURNMENT

Chair Estell adjourned the meeting at 5:52 p.m.

Mylrea Estell, Board Chair

Susan Waddell, Superintendent

Recorded by Debbie Herndon