

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING MINUTES

February 09, 2011

CALL TO ORDER
REGULAR SESSION

Chair Jean Wooten called the February 09, 2011, meeting of the Linn Benton Lincoln Education Service District Board to order at 6:00 p.m. The Board led the Pledge of Allegiance.

Present

Board Members: Jan Doerfler, David Dowrie, David Dunsdon, Mylrea Estell, Paul O'Driscoll, Peter Tarzian and Jean Wooten; Susan Waddell, Supt.; Mary McKay, Deputy Supt.; Bonnie Herrmann, HR/Administrative Services Specialist

EXECUTIVE SESSION

At 6:02 p.m., Chair Jean Wooten moved to open Executive Session as per ORS 192.660(2)(d), to conduct deliberations with persons designated to carry on labor negotiations.

REGULAR SESSION

Chair Wooten closed Executive Session at 6:07 p.m. and reopened the Regular Session with Kathryn Hedrick, Student Services Director, Angie Peterman, Business Services Director, Tom Luba, Technology and Innovations in Education (TIE) Director, Al Ross, Behavior Consultant, Vicki Harlos, Student and Family Support Services Coordinator and Jean Orr, Special Programs Director in attendance. Chair Wooten requested the audience introduce themselves.

Requests, Petitions, and
Delegations

Chair Wooten asked for requests, petitions, and delegations. There were none.

Consent Agenda

Chair Jean Wooten asked if Board members wanted any item to be removed from the consent agenda. Board member Jan Doerfler requested the January 12, 2011 minutes be removed for discussion.

David Dowrie moved to approve the Personnel Report, as presented. David Dunsdon seconded the motion and it passed by unanimous vote.

Board member Doerfler requested a change to the January 12, 2011 minutes to remove the VSCA reference from the title of the 2011-2013 Local Service Plan. All agreed to the change. David Dunsdon moved to approve the January 12, 2011, minutes as amended. Peter Tarzian seconded the motion and it passed by unanimous vote.

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REPORTS

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| Recent Trends in Elementary School Referrals for Behavior Consultation Services | Behavior Consultant, Al Ross presented data of student behavioral changes which he had compiled over a 10 year period. |
| Student Services Performance Review | Kathryn Hedrick, Student Services Director presented a summary of the results of a climate survey she conducted among the 59 employees of the Student Services Department. |
| Business Office Matters | |
| Financial Statements for January 2011 | Business Services Director, Angie Peterman presented the January financial statements. |
| Supplemental Budget Resolution No. 1-1011 | Director Peterman presented the Supplemental Budget, Resolution No. 1-1011. |
| BIS Service Level Agreement | Director Peterman presented the BIS Service Level Agreement that will be processed with our districts. |
| SIS Service Level Agreement | Director Luba presented the SIS Service Level Agreement that will be processed with our districts. |
| First Reading of Policy BDD Board Meeting Procedures | Supt. Waddell presented a first reading of Policy BDD, Board Meeting Procedures which included the deletion of the last sentence of the current policy, as discussed during January's Board Meeting. |
| Second Reading of Policy BDDH, Public Participation in Board Meetings | The Board had a second reading of Policy BDDH, Public Participation in Boards Meetings. Jan Doerfler noted that there are no procedures for the policy. Supt. Waddell acknowledged that when the policy is adopted, an AP would need to be developed. The wording of the last sentence of the policy was discussed. Supt. Waddell suggested revising the last sentence to read "The Board Chair will direct visitors to the procedures for a complaint against individual district personnel." |
| Second Reading of Policy GCDA/GDDA Criminal Records Checks/ Fingerprinting | Deputy McKay presented the second reading of revised Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting and asked the Board to adopt it as an action item. David Dowrie requested that Oregon Department of Education (ODE) be spelled out in the initial usage. |

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Superintendents Report

- Strategic Plan Outcomes Review Supt. Waddell reviewed activities and progress being made toward the Strategic Plan goals.
- VCSA Supt. Waddell discussed the February 2nd VCSA agenda.
- REBOCS – Regional Board Chairs, Superintendents, and Legislators Supt. Waddell reviewed the January 24th REBOCS agenda and reported that the meeting was very well attended. David Dunsdon indicated he would like to attend the March REBOCS meeting in Lincoln County.
- Superintendent's Mid-Year Performance Report Supt. Waddell distributed documentation demonstrating her progress toward meeting her goals. This information is provided to assist the Board Members in evaluating her performance.
- Legislative Update Supt. Waddell discussed handout of the LBL Region Bills to Track and shared that she testified at the hearing for HB 2281 regarding Long Term Care and Treatment education funding.
- Clarification of Youth Corrections Contracts (ODE , Linn & Benton Counties) Supt. Waddell clarified that LBL provides youth correction educational services under two separate ODE contracts; Youth Correction Education Program (YCEP) and Juvenile Detention Education Program (JDEP). The Board Members will be notified of the Administrator's response to the Request for Qualification (RFQ) for all ODE contracts.
- BOARD**
- Agency Performance Sub Committee Supt. Waddell reported that she met with Greg McKenzie and that he is creating a new calendar for this spring. A Sub Committee meeting will be called in March.
- E-connections E-Connections for this quarter is in draft format and will be shared later in the month electronically.
- Providing Meals at Meetings Chair Wooten initiated discussion regarding the practice of providing meals to Board Members each month and the perception that is created with the public. The Board Members were provided a section of the Oregon Accounting Manual. In addition, letters outlining staff opinion from an Executive Director of the Oregon Government Standards and

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Practices Commission were distributed. Supt. Waddell reported that according to our legal counsel it is acceptable to provide meals for the purpose of conducting business. Chair Wooten wants discuss this topic further next month.

ACTION ITEMS

Approve Claims Paid

David Dowrie moved to approve claims paid for January, 2011. Peter Tarzian seconded the motion and it passed by unanimous vote.

Approve Supplemental Budget, No. 1-1011

Paul O'Driscoll moved to approve the Supplemental Budget. Jan Doerfler seconded the motion and it passed by unanimous vote. It was noted that a Resolution number needed to be added.

Adopt Policy BDDH, Public Participation in Board Meetings

Jan Doerfler moved to adopt Policy BDDH, Public Participation in Board Meetings. David Dowrie seconded the motion, noting the agreed upon change and it passed by unanimous vote to be approved as amended.

Adopt Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting

Mylrea Estell moved to adopt Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting. David Dowrie seconded the motion and it passed by unanimous vote.

Approve Out of State Travel

Jan Doerfler moved to approve the out of state travel. Paul O'Driscoll seconded the motion and it passed by unanimous vote.

New Agenda Items

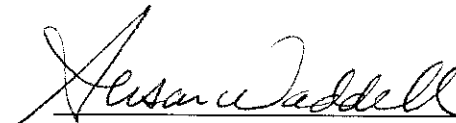
Chair Wooten requests the development of APs for BDDH.

ADJOURNMENT

Chair Wooten adjourned the meeting at 8:10 p.m.



Jean Wooten, Board Chair



Susan Waddell, Superintendent

Recorded by Bonnie Herrmann