

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
November 20, 2013, 6:00 PM  
BOARD ROOM  
905 4th Avenue SE, Albany, OR

**AGENDA**

*“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing flexible, effective, and efficient educational services”*

**A. 6:00 PM, REGULAR SESSION - David Dunsdon, Chairperson**

1. Welcome and Introductions
2. Pledge of Allegiance
3. Oath of Office
4. Requests, Petitions and Delegations
5. Reaffirm All Prior Actions Taken at August and September 2013 Board Meetings

**ACTION: REAFFIRM ALL PRIOR ACTIONS TAKEN AT AUGUST AND SEPTEMBER 2013 BOARD MEETINGS**

**B. CLERK'S ITEMS OF BUSINESS - Supt. Waddell**

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from October 9, 2013
  - b. Approval of Retreat/Worksession Minutes from October 13 and 14, 2013
  - c. Approval of Personnel Report
  - d. Approval of Second Reading of Policy *DH, Bonded Employees and Officers*
  - e. Approval of Second Reading of Policy *GCA, License Requirements*
  - f. Approval of Second Reading of Policy *GCN/GDN, Evaluation of Staff*
  - g. Approval of Leave of Absence for Medical Reason
  - h. Approval of Out-of-State Travel Request for Cindy Madden to attend the 2014 Special & General Ed Conference in Seattle WA on March 5 – 7, 2014 with costs being covered in the SEES Budget
  - i. Approval of Out-of-State Travel Request for Gianna Ark to attend the 10<sup>th</sup> World Congress on Brain Injury Conference in San Francisco, CA on March 19 – 22, 2014, with costs being covered by the Center for Brain Injury Research and Treatment-Traumatic Brain Injury(CBIRT-TBI) grant for registration, meals, lodging, and airfare; and mileage coming out of the SEES Budget
  - j. Approval of Out-of-State Travel Request for Andrea Batchelor to attend the 10<sup>th</sup> World Congress on Brain Injury Conference in San Francisco, CA on March 19 – 22, 2014, with funding from the CBIRT-TBI grant for registration, meals, lodging, and airfare; and mileage coming out of SEES Budget
  - k. Approval of Out-of-State Travel Request for Jennifer Orton to attend the Association for Education and Rehabilitation of the Blind and Visually Impaired (AER)International Orientation & Mobility (O & M) Conference on December 12 – 14, 2013 in New Orleans, LA
  - l. Approval of Out-of-State Travel Request for Joyce Lonsford to attend the AER International O & M Conference on December 12 – 14, 2013 in New Orleans, LA

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**ACTION: APPROVAL OF CONSENT AGENDA**

**C. REPORTS**

1. Student and Family Support Presentation --Family Support Project, Christine Smith and CoCo Anderson
2. Business Office Matters - Angie Peterman, Chief Financial Officer
  - a. October Financial Reports to the Board
  - b. BIS Financial Plan
  - c. Actuarial Data on Early Retirement
3. Superintendent’s Report - Supt. Waddell
  - a. Strategic Plan Tasks and Activities
  - b. VCSA – Schedule change
  - c. Leadership Council
  - d. Winter Inservice Plan – December 20, 2013
  - e. Early Learning Hub
  - f. MVMCP
  - g. Lebanon Board Decision
  - h. Paperless Board Meeting Workgroup Report

**D. POLICIES**

1. Third Reading of Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting – Asst. Supt. Dorman

**ACTION: Approval of Third Reading of Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting**

2. Review Administrative Regulation GCDA/GDDA-AR, Criminal Records Checks/Fingerprinting – Asst. Supt. Dorman
3. First Reading CBA, Qualifications and Duties of the Superintendent – Supt. Waddell
4. First Reading JGAB, Use of Restraint and Seclusion – Asst. Supt. Dorman
5. Review Administrative Regulation JGAB-AR, Use of Restraint and Seclusion – Asst. Supt. Dorman

**E. BOARD OF DIRECTORS**

1. Benton County Purchasing of Fuel
2. Role of the Board Chair
3. Debrief OSBA Conference
4. Appoint Superintendent Workgroups
  - a. Annual Performance Review

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- b. Financial Planning Board
  - c. Paperless Board Meetings
  - d. Zone Boundary Alignment
  - e. Communications Outreach
5. OSBA Board Position 10  
**ACTION: Approve OSBA Board Position 10**
6. OSBA LPC Position 10  
**ACTION: Vote on OSBA LPC Position 10**
7. OSBA Resolution #1  
**ACTION: Vote on OSBA Resolution #1**
8. Approve October Claims Paid  
**ACTION: Approve October Claims Paid**
9. Board Handbook Update

**F. IMPORTANT DATES**

- 1. November 28 & 29, 2013 - Closed for Thanksgiving
- 2. Tuesday, December 3, 2013 - Leadership Council Meeting – 9:00 a.m. – 12 noon
- 3. Wednesday, December 4 – 7, 2013 – AESA 28<sup>th</sup> Annual Conference in San Antonio, Texas
- 4. Wednesday, December 11, 2013 – Regular Board Meeting
- 5. Friday, December 20, 2013 – LBL Winter Inservice – 9:00 a.m. – 11:30 a.m.
- 6. December 25, 26 & 27 2013 - LBL Closed for Winter Holiday
- 7. Wednesday, January 8, 2014 – Board Appreciation Dinner, Regular Board Meeting
- 8. Tuesday, January 21, 2014 – Professional Development Leadership Council Meeting, 10:00 a.m. – 12 Noon

**G. FUTURE AGENDA ITEMS**

- 1. OEBC & Affordable Health Care Information—It’s impact on LBL employees before Budget Meetings
- 2. Report from PACE/Insurance Carrier on Coverage Levels

**H. FUTURE WORK SESSION TOPICS**

- 1.
- 2.